



VEMU INSTITUTE OF TECHNOLOGY::P.KOTHAKOTA

NEAR PAKALA, CHITTOOR-517112

(Approved by AICTE, New Delhi & Affiliated to JNTUA, Anantapuramu)
IQAC CELL

03-08-2017

Minutes of the Meeting

Members assembled at 4:30 PM on 03-08-2017 and discussed the following:

1. Co-Curricular committee member advised to organize one guest lecture each year and also requested to plan one National/International Conference.
2. Discipline Committee informed to take serious actions against any misbehavior after enquiry by the committee.
3. Grievance cell committee advised to consolidate grievances and suggested to solve the issues
4. Training and placement cell informed to organize training programs to improve the employability skills.
5. R & D cell informed to create awareness about research activities in every department and encourage faculty to involve in research.
6. Industry and Institute Interaction cell convener is asked to visit various industries nearby chittoor district and get MOUs.
7. Sport committee member advised to conduct T20 for all the boys students
8. NSS committee member advised to conduct awareness programs on social development.
9. Library committee member advised to make use of digital library by all the departments.
10. Finance and purchase committee has asked all HODs to submit their usage details of allotted budget in the odd semester.
11. Alumni committee member suggested to conduct alumni meet during annual day celebrations.
12. News Letter/ magazine committee member requested the HODs to give suggestions regarding improvements in the News Letter.
13. Extra Curricular activities committee member suggested to conduct college day before commencement of the second mid exam
14. Student welfare committee member suggested to identify needy students for providing books.
15. EDP Cell is informed to conduct workshops for the faculty and students
16. Women Empowerment committee member suggested to organize a seminar on Women Empowerment by local authorities.

Binisha



VEMU INSTITUTE OF TECHNOLOGY::P.KOTHAKOTA

NEAR PAKALA, CHITTOOR-517112

(Approved by AICTE, New Delhi & Affiliated to JNTUA, Anantapuramu)
IQAC CELL

Members present for the meeting :

S.No.	Name	Designation	Role
1	D.V. Sai Sireesha	HOD, H&S	Coordinator
2	L. Ramamurthy	HOD, Dept. of ECE	Member
3	B. Rama Ganesh	HoD, Dept. of CSE	Member
4	M.Murali	HOD, Dept. of EEE	Member
5	Dr. K. V. N. V. N. Rao	HOD, Dept. of ME	Member
6	Dr. V M Sounthar Rajan	HOD, Dept. of CE	Member
7	Dr. S. Damodar Naidu	Director, Dept. of MBA	Member

S.No	Name of the committee	In-charge	Signature
1	Finance and Purchase Committee	B. Rama Ganesh	
2	Planning and Development committee	D.V.Sai Sireesha	
3	Disciplinary Committee	B. Rama Ganesh	
4	Library Committee	L. Rama Moorthy	
5	Anti Ragging Committee	Dr.D.Obulesu	
6	Grievance Cell Committee	Dr.K.V.N.V.N.Rao	
7	Alumni Committee	N. Devasena	
8	Career Guidance Cell	Dr.N.V.Surendra Babu	
9	NSS Committee	N.Hema Kumar	
10	Exam Cell Committee	G.Lokesh	
11	Entrepreneur Development Cell	Dr. V. M Sounthar Rajan	
12	Training & Placement Cell Committee	Dr.N.V.Surendra Babu	
13	Sports Committee	P. Bhanuprakash	
14	RTI Committee	L.Rama Moorthy	
15	Internal Quality Audit Cell	D.V.Sai Sireesha	
16	R&D Cell	Masha Nazeem	



VEMU INSTITUTE OF TECHNOLOGY::P.KOTHAKOTA

NEAR PAKALA, CHITTOOR-517112

(Approved by AICTE, New Delhi & Affiliated to JNTUA, Anantapuramu)
IQAC CELL

17	Industry & Institution Interaction	Dr.N.V.Surendra Babu	<i>N.V. Surendra</i>
18	Transport committee	Dr.K.V.N.V.N.Rao	<i>K.V.N.V.N.Rao</i>
19	Hostel committee	R. Anitha	<i>Anitha</i>
20	Canteen committee	R. Anitha	<i>Anitha</i>
21	Magazine & News Letter Committee	Y.Sai Lakshmi	<i>Sai Lakshmi</i>
22	Co- Curricular activities committee	Dr. V. M. Sounthar Rajan	<i>V.M.S.R.</i>
23	Admission committee	Dr.D.Obulesu	<i>Obulesu</i>
24	Extra curricular activities committee	V.Sivaji	<i>Sivaji</i>
25	Students welfare committee	L.Rama Moorthy	<i>Rama Moorthy</i>

Srinivas

Coordinator
COORDINATOR
IQAC

Vemu Institute of Technology
P.Kothakota-517 112